



Blessed Sacrament School

Ms. Kate Chelak, Principal

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Dear Parents,

A completed registration form must be submitted for **each child** registered in the Extended Day Program. You must register your child/children yearly if you intend to make use of the Program regularly or even on a drop-in basis. On our webpage, you will find additional registration/re-registration materials for the Extended Day Program for the school year 2023-2024, including the fee schedule and registration form.

Before School Care (BSC) is available from 7am-8am for grade school students and from 7am-8:30am for ECC students. A **separate Before School rate** (GSECCS – BSC) is available for ECC students who are dropped off at 7am and **are siblings** of grade school students. If your child does not have a grade-school sibling and you intend to drop off as of 7am, you are still responsible for the **regular BSC rate**.

After School Care, includes the “**A**” **Session**, the “**B**” **Session**, the “**ER**” or early release (for ECC & half days for GS), and “**W**” for early release for GS care sessions. The “**A**” **session** begins at the end of the preschool day and ends at 3:00 PM. Pick-ups after 3:00 PM is charged per hour or part of the hour at the Drop-in rate. The “**B**” **session** is in operation from the end of the Grade School day until 6PM.

The yearly fee has been broken down into equal monthly amounts. Grade school students make 9 equal payments, September through May, and preschool students make 8 equal payments, September through April. Please note the fee schedule for a complete break-down of charges.

If your grade-school child is registered for the “**B**” session, **and** you will need for your child to use the Program on Early Release days (Wednesdays) & half days it is strongly recommended that you **check off the “B”, the “ER” & “W”** options on the registration form. You will then be billed accordingly. If your child will only need “**ER**” please check off only that box and note the fee listed.

When filling out the registration form be sure to note **which days** per week you will use the Program and the date on which your child/children will begin to attend. State licensing requires that you include complete contact information for **two local** emergency contacts **apart from the parents**. Please make sure the contact information for all parties are kept current. If you have a cell phone number and or email address, please supply those as well.

Please submit completed registration forms as soon as possible, this will help us better plan for the school year.

Sincerely,

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Director, Extended Day Program

P.S. It is recommended that **all** families complete a registration form. In the event of an emergency, or when you are significantly delayed in picking up your child/children after school dismissal, your child/children can then be placed in the Extended Day Program. The registration fee will be charged together with a fee for the time spent, after such occasion. Late pick-up fees (after 6PM) are not collected at the time of pick-up. All fees, except for registration fees, but including late fees after 6PM, are collected through the FACTS system.

“Creating an Educated Community * To Serve Christ and One Another * With Integrity and Respect”

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