



## Blessed Sacrament School

Ms. Kate Chelak, Principal



1417 West Braddock Road Alexandria, Virginia 22302 P. 703.998.4170 F. 703.998.5033

February 2025

Dear Parents,

A **completed yearly** registration form must be submitted for **each child** registered in the Extended Day Program. You must register your child/children yearly if you intend to make use of the program. On our webpage, you will find additional registration/re-registration materials for the Extended Day Program for the school year 2025-2026, including the fee schedule and registration form.

It is strongly recommended that **all** families complete a registration form. In the event of an emergency, or when you are significantly delayed in picking up your child(ren) after school dismissal, your child(ren) can then be placed in the Extended Day Program. The registration fee will be charged together with the fee for the time spent after such occasion.

**You will note a change in the names of the Extended Day Program offerings in the 2025-2026 school year.** While the offerings remain the same, "Session A" and "Session B" have been renamed. Our hope is that these new names for the same sessions will reduce or eliminate any confusion.

**Grade School students** will continue to have access to both Before School Care (7am-8am) and After School Care (end of school day – 6pm). "Grade School After School Care" will be one set cost that automatically includes Wednesday Release and Noon Dismissals. Parents can separately sign their children up for "Wednesday Release ONLY" and "Noon Dismissal ONLY" options if they do not sign up for "Grade School After School Care". Please see the registration form for more details.

**ECC Students** will continue to have access to Before School Care (7am-8:35am), \*Sibling Before School Care (8am-8:35am), Fuzzy Bears/Sunshines After School Care (end of school day – 3pm), Rainbows/Shooting Stars After School Care (end of school day – 3pm), and Extra After School Care (3pm – 6pm). Please see the registration form for more details.

A penalty equivalent to the hourly drop-in rate will be charged for **late pick-ups while Extended Day is still open** for other sessions. There are no partial hour charges. For example, if a parent is five minutes late, picking up at 3:05pm when the session their child is signed up for ends at 3:00pm, they will be charged the drop-in rate for the entire hour (3pm-4pm). **Late pick-ups after Extended Day closes** at 6:00 PM will result in a \$10 per minute, per student late charge.

Fees are charged monthly. Grade school students make nine equal payments, September through May, and preschool students make eight equal payments, September through April. Please see the fee schedule for a complete breakdown of charges. All fees, including registration and late fees, are collected through the FACTS system.

State licensing requires that you register yearly and include complete contact information for **two local** emergency contacts **different then the parents**. Please make sure the **contact information (i.e. work number & address) for all parties is kept current**.

Please submit completed registration forms by the deadlines below. Registration will be on a first come, first served basis with priority given to siblings. Late registrations will be placed on a waitlist.

**Returning family registration due August 15, 2025**

**New Family Registration due upon acceptance of student at BSS and no later than August 15, 2025**

Sincerely,

Asuncion Oroc  
Director, Extended Day Program

**"Creating an Educated Community \* To Serve Christ and One Another \* With Integrity and Respect"**

[www.bssva.org](http://www.bssva.org)