



Blessed Sacrament School

Ms. Kate Chelak, Principal

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April 2023

Dear Parents,

A completed registration form must be submitted for **each child** registered in the Extended Day Program. You must register your child/children yearly if you intend to make use of the Program. On our webpage, you will find additional registration/re-registration materials for the Extended Day Program for the school year 2023-2024, including the fee schedule and registration form.

It is strongly recommended that **all** families complete a registration form. In the event of an emergency, or when you are significantly delayed in picking up your child(ren) after school dismissal, your child(ren) can then be placed in the Extended Day Program. The registration fee will be charged together with the fee for the time spent after such occasion.

Before School Care (BSC) is available from 7am-8am for grade school students and from 7am-8:30am for ECC students. A separate Before School rate is available for ECC students who are dropped off at 8am and are siblings of grade school students.

After School Care includes the “**A**” Session, the “**B**” Session, half days, and “**Wednesday Release**” (Grade School only, 2:10-3pm). The “**A**” session begins at the end of the preschool day and ends at 3:00 PM. Pick-ups after 3:00 PM is charged per hour or part of the hour at the Drop-in rate. The “**B**” session is in operation from the end of the Grade School day until 6PM.

Fees are charged monthly. Grade school students make 9 equal payments, September through May, and preschool students make 8 equal payments, September through April. Please see the fee schedule for a complete break-down of charges. All fees, including registration and late fees, are collected through the FACTS system.

If your grade-school child is registered for the “**B**” session and you will need for your child to use the Program on half days & Wednesday release days, you must **check off the “B”, the “Half Days” & “Wednesday release”** options on the registration form. You will then be billed accordingly.

State licensing requires that you include complete contact information for **two local** emergency contacts **apart from the parents**. Please make sure the contact information for all parties are kept current.

Please submit completed registration forms by the deadlines below. Registration will be on a first come, first served basis with priority given to siblings. Late registrations will be placed on a waitlist.

Returning family registration due April 28, 2023

New Family Registration due May 12, 2023

Sincerely,

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Director, Extended Day Program

“Creating an Educated Community * To Serve Christ and One Another * With Integrity and Respect”

www.bssva.org